

I AM A STUDENT FROM A MEMBER STATE OF THE EUROPEAN UNION

The higher education studies offered at ARTS² are accessible **after passing an entrance examination in the chosen option**, which will take place from **1 to 20 September**, 2014. The detailed calendar is posted at school and published on the school's website: www.artsaucarre.be. However, some admissions are possible until 15 October 2014 (continuation courses, reorientation, or else)

TO ACCESS THE FIRST YEAR (BAC 1), I MUST BE A HOLDER OF:

- A certified copy of the ministerial decision recognizing the equivalence for Upper Secondary Education, or evidence that an application file has been submitted in order to get that equivalence;
- A citizenship certificate

TO DIRECTLY ACCESS THE BACHELOR'S DEGREE SECOND (BAC 2) OR THIRD (BAC 3) YEAR OR THE MASTER'S DEGREE, I must be a holder or beneficiary of a:

- First Prize given by a Royal Conservatory of the French Community (Communauté française) of Belgium;
- Diploma likened to the first bachelor's year (BAC 1) in plastic arts, music or theatre, or speech;
- Diploma delivered by a higher education school of arts outside of the French Community of Belgium, recognized as equivalent to a 1st degree cycle by the ad hoc Commission (after submitting an application file for equivalence) ;
- Considerable artistic, personal ou professional experience (application file to be submitted to ARTS²'s school management).
- Diploma recognising a 1st degree cycle in a Higher Education institution, as long as the studies are related to the Master's Degree applied for at ARTS².

In the latter two cases, an evaluation must be taken. The programme, dates and times of the test are identical to the entrance examination in the chosen subject.

In case I enter a request for exemption or continuation courses, I should provide the school with :

- An application letter ;
- Copies certified by a Belgian authority (Belgian Embassy, Consulate or municipal administration) for the following documents:
 1. Higher artistic education diploma(s);
 2. Honours or grades obtained for the exams taken during each year of study ;
 3. Official programmes, detailed year by year, of the completed higher education studies, and including a brief description and the number of hours for each class taken;

Should these documents be written in any other language than French, the Belgian authorities demand that they are accompanied by a French translation, made by a sworn translator in Belgium or by a Belgian Embassy or Consulate.

I CAN REGISTER

From Tuesday **1 July** to Friday **11 July** and from Monday **18 August until the last business day preceding the entrance examination in the chosen option**, with the registration form provided by the school's secretariat, located rue de Nimy 7 in Mons, info@artsaucarre.be and which can be downloaded on the website www.artsaucarre.be.

I HAVE TO PROVIDE THE FOLLOWING DOCUMENTS FOR ADMINISTRATIVE PURPOSES

1. A dated and signed registration form ;
2. A double-sided copy of my national identity card;
3. An evidence of membership in a private health insurance (*mutuelle*) ;
4. An official or certified copy of birth certificate ;

5. Two ID photos with my first name, LAST NAME, name of the chosen option on the back of the photo ;
6. For students under 18 years old, a written permission from the head of the family;
7. A certified true copy of the certificate of Further Secondary Education OR an official equivalence OR an original provisional document for the students who finished their secondary education in June 2014;
8. For musicians and actors : the programme of the entrance examination.

NOTES:

1. **I want to register for undergraduate degree program (Bachelor's Degree) by submitting an application file for recognition of the equivalence of secondary school leaving certificate.**

Once I am notified of the decision to be admitted, I will submit an equivalence application file within 5 days. All the information is available on www.equivalences.cfwb.be.

We nevertheless advise you to introduce the application file before being admitted.

- Address : D.G.E.O. Service des Équivalences, Rue A. Lavallée, 1, 1080 Bruxelles, Belgium
- Appointments and information request to be made by telephone (*every working day from 10:00 until 12:00 and from 14:00 until 16:00*) : +32.2.690.86.86
- E-mail address : equi.oblig@cfwb.be

I will provide proof that I have submitted an equivalence application file as well as a proof of payment of €174 on the IBAN account: BE39091211051619 BIC : GKCCBEBB

Ministère de la Communauté française,

Comptable des recettes,

Rue A. Lavallée 1

B-1080 Bruxelles

(reference : « Équivalence de diplôme artistique + first and last names »)

2. **I want to register for the Master's Degree**

I must join a certified copy of the 1st cycle degree obtained in a Belgian institution or a certified copy of the Belgian equivalence for the 1st degree cycle obtained outside Belgium.

3. **I want to register for a Didactic Master's Degree ou for classes leading to the Aggregation of secondary school teaching** and I am not a holder of a diploma delivered by the French Community, Walonia Brussels Federation: I must success a French language test (level C1 in the Common European Framework), which will be organized during the academic year.

TUITION FEES PAYMENT

Tuition fees (Minerval) for the academic year **2014-2015**

- BAC1-BAC2-MASTER1 (except Theatre) : **€350,03**
- BAC3-MASTER1 (Theatre)-MASTER2 : **€454,47**
- Aggregation for secondary school teaching : **€70,57**

The tuition fees are to be paid to the school at the moment of registration and at the latest by **31 January 2015**.

IBAN : **BE89 0912 1205 7385**

BIC : **GKCCBEBB**

reference : « Minerval 2014-2015 + first and last names »

All the bank charges need to be paid by the student

Tuition fees are reimbursed to students leaving the school by the deadline of 1 December 2014.