

WELCOME AT

ARTS2

ÉCOLE SUPÉRIEURE DES ARTS ACADEMY OF ARTS

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ARTS²'s major asset is that it is the only arts college (ESA, Ecole Supérieure des Arts) in the Wallonia-Brussels Federation (FWB, *Fédération Wallonie-Bruxelles*) to offer three training areas in the artistic field:

- VISUAL ARTS
- MUSIC
- DRAMA

THE THREE AREAS AND THEIR RELATED SPECIALISATIONS

VISUAL ARTS

- INTERIOR ARCHITECTURE
- DIGITAL ARTS
- VISUAL COMMUNICATION
- URBAN DESIGN
- DRAWING
- FNGRAVING
- IMAGE AND ENVIRONMENT (CONTEXTUAL ART)
- PAINTING
- SCULPTURE

MUSIC

INSTRUMENTAL TRAINING

KEYBOARD INSTRUMENTS

- ACCORDION
- ORGAN
- PIANO
- ACCOMPANYING PIANO

STRING INSTRUMENTS

- VIOLA
- DOUBLE BASS
- GUITAR
- HARP
- VIOLIN
- CFLLO

PERCUSSION INSTRUMENTS

- PERCUSSION INSTRUMENTS
 WIND INSTRUMENTS
- BASSOON
- CLARINET
- HORN
- FLUTE
- OBOE
- SAXOPHONE
- TROMBONE
- TRUMPFT

VOICE TRAINING

SINGING

MUSIC WRITING AND THEORY

(MASTER'S DEGREE)

- ORCHESTRAL CONDUCTING
- CLASSICAL MUSIC WRITING
- MUSICAL THEORY

MUSIC TRAINING

- COMPOSITION
- ACOUSMATIC COMPOSITION
- APPLIED AND INTERACTIVE MUSIC

DRAMA

- DRAMATIC ART
- PUPPETRY
 (MASTER'S DEGREE)

REMEMBER!



ARTS VISUELS

MUSIQUE | Conservatoire royal

THÉÂTRE

THE LOGO OF THE SCHOOL

- It is pronounced "arts au carré".
- Each letter is capitalised : ARTS.
- **Superscript** should be used for the numeral: ²

COLOUR CODE

VISUAL ART (blue)

MUSIC (green)

DRAMA (red)

In order to download the school logo and the school identity and style guide, please visit:

www.artsaucarre.be/ renseignements-pratiques/ documents-pratiques/

logo

TWO SITES

CONSERVATOIRE ROYAL

Siège administratif (administrative headquarters)

7 rue de Nimy B-7000 Mons

courses:

MUSIC

CARRÉ DES ARTS

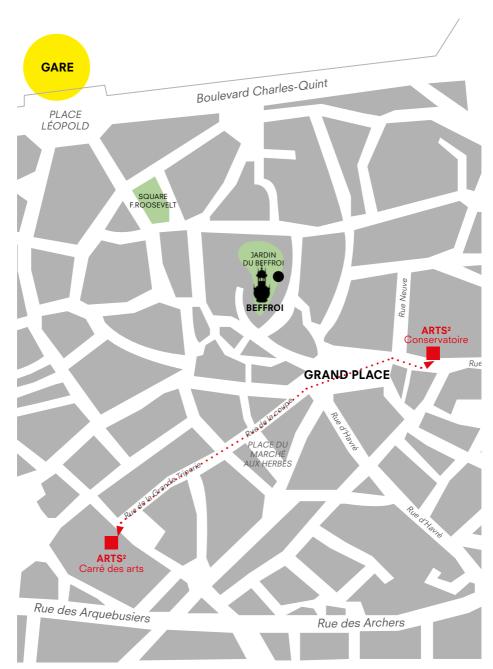
4a rue des Sœurs Noires B-7000 Mons

courses:

VISUAL ARTS MUSIC DRAMA

Do not mix up

"ARTS²" is the name of our school (including all three training areas).
"CARRÉ DES ARTS" is the name of one of our two sites



8 min on foot between the two sites

INFO & COMM



+32(0)65 475 200



info@artsaucarre.be



facebook/artsaucarre



instagram/artsaucarre



newsletter/artsaucarre

WEBSITE

www.artsaucarre.be

ARTS2's website is our main communication tool between the administration and the students and teachers



You should regularly visit our website

Essential web pages include:

www.artsaucarre.be/ renseignements-pratiques /valves électroniques (online notice boards) /calendrier académique /services aux étudiants

/...

www.artsaucarre.be/ établissement /règlement des études /projet pédagogique /enseignants

YOUR E-MAIL ADDRESS @artsaucarre.be

On your arrival, the IT department will create a personalised e-mail address for you, dedicated to all the official messages from the school.

For students

firstname.surname @etu.artsaucarre.be

For teachers:

firstname.surname @etu.artsaucarre.be



You are expected to use and check your inbox regularly. No official information will ever be sent to a private e-mail address except at the beginning of the academic year in order to give you directions on how to access your artsaucarre inbox.



CONTACTS

AT THE CONSERVATOIRE ROYAL

(ROYAL CONSERVATORY)

- secretariat.etudiants @artsaucarre.be
- secretariat.personnel @artsaucarre.be
- <u>secretariat.direction</u> @artsaucarre.be
- <u>conseiller.academique</u> <u>@artsaucarre.be</u>
- <u>service.social</u> <u>@artsaucarre.be</u>
- service.erasmus @artsaucarre.be
- <u>service.finance</u> <u>@artsaucarre.be</u>
- <u>bibliotheque.musique</u> @artsaucarre.be
- <u>conciergerie.conservatoire</u> <u>@artsaucarre.be</u>
- conseiller.sipp @artsaucarre.be

AT THE CARRÉ DES ARTS

- <u>service.informatique</u> @artsaucarre.be
- <u>communication</u> @artsaucarre.be
- <u>bibliotheque.artsvisuels</u> <u>@artsaucarre.be</u>
- <u>bibliotheque.theatre</u> @artsaucarre.be
- coordination.qualite @artsaucarre.be
- service.cafeteria @artsaucarre.be
- conseil.etudiant @artsaucarre.be

For any other query, please visit the CONTACTS page: www.artsaucarre.be/renseignements-pratiques/contacts

SOCIAL SERVICES DEPARTMENT

ARTS²'s social services department offers a place where you will be listened to. It is located rue de Nimy, 7 on the second floor (at the end of the corridor) and is open to all ARTS² students.

If you encounter personal, interpersonal or family issues, please know that you may exchange with a professional who will not judge you in any way, in a discreet, confidential and neutral place.

The person who will see you is bound by confidentiality. Do not remain unaided in the face of adversity. We are there to help you.

Take care



To contact the social worker:



service.social @artsaucarre.be



+32(0)65 475 240



DEPARTEMENT

YOUR WELCOME PACK

On your arrival at ARTS², we will set up an account for you on the school's Microsoft 365 platform. It will follow you throughout your academic or professional experience at ARTS².

This account will give you access to the full Office 365 software pack which is the official tool used by our school for its administrative and communication needs.

Your ARTS² e-mail address also serves as your Microsoft 365 login.

Its format is <u>firstname.surname</u> <u>@artsaucarre.be</u> for members of staff and <u>firstname.surname</u> <u>@etu.artsaucarre.be</u> for students

Advice

Check your ARTS² inbox regularly as that is where you will find all the important information!

OUR MISSIONS

Our department manages the IT equipment made up of printers and other pieces of hardware, but also the labs, the Internet, Wifi and telephony on both sites, as well as the websites of the school **artsaucarre.be**, **moodle.** and many more), the Microsoft 365 platform, the loan of equipment, etc.

If you encounter any difficulties or have any questions related to any of the above, please contact us!



Two sites, but only one address:



service.informatique @artsaucarre.be

For more information on our activities (inbox & Microsoft 365 account, tips & guides), please visit the SharePoint of the IT department:

<u>educartsaucarre.sharepoint.com/</u> <u>sites/**serviceinformatique**</u>

TUITION FEES "MINERVAL"

HOW MUCH ARE THE TUITION FEES?

- For EU nationals and Belgians living abroad
 - > Bachelor's/Master's degree : DI 500€
 - > Agrégation : DI 100€
- For non- EU nationals
 - > Bachelor's degree :
 - *DI* 500 € + *DIS* 1487 €
 - > Master's degree : DI 500 € + DIS 1984 €
 - > Agrégation :
 - DI 100 € + DIS 1984 €

DI: Droits d'inscription (tuition fees)

DIS: Droits d'inscription spécifique

You have until 31st October 2022 to pay at least the DI deposit (50 € for all) and the entire DIS sum (if you are a non-EU national) to the school account to secure your application.

You have until **31st January 2023** to pay the DI balance (450 € or 50 € for an agrégation).

BANK DETAILS ARTS² / école supérieure des arts

International Bank Account Number

IBAN BE89 0912 1205 7385 SWIFT code

BIC GKCCBEBB

Reference: DI 2022-2023 +

SURNAME/First name + student ID

number + specialisation

Any questions? Please contact:



STUDENT CARD



You may retrieve your ARTS² student card from any of the administrative departments of the three training areas at the beginning of the academic year (October-November).



You should know that in order for your card to be printed, you need to meet the following three requirements:

- Having paid at least the deposit
- Having signed your PAE (programme annuel d'études, annual study programme)
- Having filled in your administrative file at the secretariat in charge of students (a file is considered complete when all the documents have been handed in)

If, despite having met all three requirements, you still have a problem with your student card, please fill in the form available on the school's website:
www.artsaucarre.be/
renseignements-pratiques/
services-aux-etudiants/
carte-etudiant

If you do not fulfil these three conditions, your card will not be printed. We ask you to ensure you fulfil all three conditions before you contact us.

Your student card will give you access to various ARTS² services (canteen, photocopies, libraries...). It will also enable you to benefit from reduced prices and even free entry on a daily basis (to cinemas, museums, exhibitions, concerts, plays...).

Moreover, thanks to your card, you will be able to benefit from the services offered by the *Pôle hainuyer* (see p.28-29), including access to all the libraries of the member institutions; all you need to do is show your card.

While you wait for your card to be printed, do not hesitate to ask the secretariat in charge of students for a certification of enrolment at ARTS² which will guarantee you the same services.

ACADEMIC ADVISOR & PAE

As specified in the title, the academic advisor advises students on their academic career. Common questions include: which courses should I attend, which past courses or professional experiences could bring added value to my academic career, how can I retrain or complete my training, what would happen if I were to fail, etc.

One of the academic advisor's main tasks is to supervise the drafting (creation) **OF THE ANNUAL STUDENT PROGRAMME** (PAE).

The **PAE** is the personalised list of courses that each student receives at the beginning of the academic year. It specifies the learning/training activities which need to be attended and on which the student will be assessed. In order for the enrolment to be validated, the student needs to read his/her PAE and sign it at the secretariat.

When should I sign the PAE?

You will receive an e-mail (sent to your firstname.surname @etu.artsaucarre.be address) inviting you to come and sign your PAE at the start of the academic year. In order for your enrolment to be effective, the secretariat must have your signed PAE

Please note that your **PAE** is unmodifiable thereafter (except in special cases).

Your PAE will be an essential document throughout your time with us: you have no choice but to take part in all the activities specified on the document as each course unit which appears on it will be subject to deliberation at the end of the academic year, which will confirm you have passed, or not.

The academic advisor is there to help you, should you wish to reduce the number of courses you are attending, anticipate credits or retrain during your time with us. However, you should be aware of the fact that any change is subject to specific conditions and strict deadlines which you will find in our **school rules** on our website:

www.artsaucarre.be/ etablissement/

reglement-des-etudes

Teachers may also ask the academic advisor to act as a mediator to help them find solutions to specific problems which some students face in their courses.



To get in contact with Alexandre De Craim, academic advisor, please send a message to:



QUALITY COORDINATION

As is the case with each higher education art school (ESA) in the Wallonia-Brussels Federation (FWB or Fédération Wallonie-Bruxelles), ARTS²'s quality coordination team works hand in hand with the AEQES (agence d'évaluation de la qualité de l'enseignement supérieur), an agency in charge of quality control in higher education institutions. For more information, please visit: www.aeqes.be).

The main objectives of the process are :

- Improving the training programmes offered by the institutions.
- Submitting proposals to politicians in order to improve the quality of higher education.
- Instilling a "quality" culture within each institution.

In order to achieve these objectives, the quality coordination team hands in a report for every training area, every five years, which, in turn, leads to a visit by independent

external experts whose thoughts give rise to a quality action plan involving various work groups made up of members of the ARTS² community (teachers, students, administration and management personnel).

In order to help us improve the quality of our institution, we invite you to discover our online consultation form which will enable you to voice any comments or useful suggestions (regarding infrastructure, logistics, organisation, teaching methods, well-being...). You will be asked for your e-mail address in order for us to provide you with a follow-up.

The **reports** and **online consultation form** can be found
on the school's website:

www.artsaucarre.be/
etablissement/qualite



To get in touch with the quality coordination department, please send a message to:



ERASMUS PROGRAMME DEPARTMENT

INTERNATIONAL RELATIONS

ARTS², whose members signed the **Erasmus Charter**, encourages the mobility of students, teachers and its administrative personnel.

Every year, the school warmly welcomes students aiming to perfect their skills for part (one "quadrimestre") of or the whole (two "quadrimestres") academic year. A "quadrimestre" corresponds to a four-month period.

Furthermore, ARTS2 is currently developing a network of international partnerships outside the EU. In 2015-2016, for instance, international exchanges with Kindai University (Osaka, Japan) and the University of Antioquia (Medellin, Colombia) took place.



To get in contact with the Erasmus programme department, please send a message to:



service.erasmus
@artsaucarre.be



International students benefit from free **French language courses** at the University of Mons (UMONS). They can register at the beginning of each of the two main parts of the academic year.

For more information and registration, please contact:



service.erasmus @artsaucarre.be

SCHOOL COMMITTEES AND COUNCIL

CGP CONSEIL DE GESTION PÉDAGOGIQUE

(committee in charge of educational management/board of managers)

This committee is presided over by the head of the arts college: Michel Stockhem.

It is made up of members of the teaching, administrative and maintenance staff, as well as students, all of whom are elected. Its mission is to draft and define, amongst other things, the artistic and educational project (PPA, Projet Pédagogique et Artistique), as well as the specific school rules (RPE, Règlement Particulier des études).

It is consulted by the Ministry of Education, the Wallonia-Brussels public governing body WBE (Wallonie Bruxelles Enseignement) also known as Pouvoir Organisateur (PO) for any questions relating to education or concerning the use

of educational aids or the posting of staff members (teachers and administrative and maintenance staff).

CD CONSEIL DE DOMAINE

(training area committee)

This committee is presided over by the area head.

It is made up of members of the teaching personnel of the given area, and students who have enrolled in this area, all of whom are elected.

It is a consultative committee where questions relating to education and the organisation of the area are discussed.

CO CONSEIL D'OPTION

(specialisation committee)

This committee makes suggestions linked to the specialisation, aiming, amongst other things, to make the educational project of the school

a reality. These suggestions are submitted to the area committee and the committee in charge of educational management. It is made up of all the teachers involved in the training course which corresponds to one or more specialisation(s), and of students representing this or these specialisation(s).

CS CONSEIL SOCIAL

(social services committee)

This committee, presided over by the head of the school, calculates the social services budget and submits it to the public governing body WBE for approval.

In accordance with the approved social services budget, it allocates social benefits, notably individual subsidies to students, which are dealt with anonymously by the committee.

The social services committee is made up of representatives of the three training areas (with teachers and students) and of the school administration. It also provides an opinion on any question in relation to the social and material conditions of the students.



CE CONSEIL ÉTUDIANT

(student council)

This council is in charge of representing the students of the arts college, defending and promoting their interests in regard to teaching and educational methods, as well as the management of the institution. It incites the students to play an active role and behave responsibly and respectfully within the institution, and more globally, in society.

The student council is made up of student representatives elected each year by the entire ARTS² student community.



conseil.etudiant @artsaucarre.be

LIBRARIES

THE VISUAL ARTS LIBRARY AT THE CARRÉ DES ARTS

The library is open from Monday to Friday from 9 am to 12 and from 1 pm to 5 pm. It is closed during the holidays.



bibliotheque.artsvisuels

@artsaucarre.be

facebook.com/BibliothequeArts2 instagram.com/bibliothequeav

ON-THE-SPOT CONSULTATION/ REFERENCE ONLY

Book consulting is free and accessible for all ARTS² students and teachers, as well as member institutions of the Pôle hainuyer. Documents and publications including periodicals should be consulted on the spot in the library reading room.

Borrowing a book is not authorised.

Any document from the rare collection may be consulted under supervision of the librarian.

A computer with Internet access and a scanner can be used free of charge. These tools are to be used solely for work and documentary research in connection with the courses attended.

THE MUSIC LIBRARY AT THE CONSERVATOIRE ROYAL

The library is open from Monday to Friday from 9 am to 12 and from 1 pm to 5 pm. It is closed during the holidays.



bibliotheque.musique

@artsaucarre.be

LOAN

Borrowing a book is free of charge for any member of the school community of ARTS², member institutions of the *Pôle hainuyer* and the Royal Conservatories of Brussels and Liège.

The reader is allowed to borrow a maximum of four documents at a time for a duration of two weeks

READING ROOM

The reading room can be accessed free of charge. A maximum of four documents from the rare collection may be consulted per session which will be supervised by the librarian. If the requested document is too fragile to be handled, a photocopy or a digital version will be given instead.

Computers with Internet access are also available free of charge. These are to be used solely for work, correspondence and documentary research in connection with the courses attended.

THE DRAMA LIBRARY AT THE CARRÉ DES ARTS

Each year, a DRAMA student is entrusted with the management of the library.

It is open a few hours a week.

The opening times will be posted on the door during the month of September.

The library is on the second floor of the Carré des arts building.





Before becoming an ARTS² library user, please make sure you read ARTS²'s school rules including those for each library, downloadable from:

www.artsaucarre.be/ etablissement/

reglement-des-etudes

CANTEEN²

The ARTS² canteen is open from Monday to Friday (except during the holidays) from 7.30 am to 4 pm.

It is accessible to students and teachers, as well as to the ARTS² administrative and maintenance staff.



service.cafeteria

@artsaucarre.be

SAVOURY FOOD

served from 11.30 am to 2.30 pm

- Soup
 - > 1€
- Sandwich
 - > 2€
- Hot meal
 - > 4€

DRINKS

- Coffee, tea, hot chocolate
 > 0.50€
- Still or sparkling / carbonated water
 - > 0.50€
- Fruit juice
 - > 1€
- Soft
 - > 1€
- Chocolate milk
 - > 1€
- Iced tea
 - > 1,50 €

SWEET FOOD

- Fruit
 - > 0,50 €
- · Croissant, pain au chocolat
 - > 1€
- Waffle
 - > 1€
- Cookie, muffin, kellogg's
 - > 1€



ACADEMIC CALENDAR 2022-23



until Friday, 9th September 2022 until Monday, 12th September from Friday, 9th September to Saturday, 17th September 2022	Admission exams visual arts Admission exams MUSIC Admission exams DRAMA
Monday, 12th September 2022	Results day
Wednesday, 7th and Thursday, 8th September 2022	Deliberations
from Tuesday, 16th August to Friday, 2nd September 2022	Exams

First part of the academic year (« quadrimestre »): starting on Wednesday, 14 th September 2022		
Wednesday, 14th September 2022	COURSES START (except for first-year drama students/PE1 théâtre)	
Monday, 19 th September 2022 (at 10 am)	Welcome day/courses start for first-year drama students (PE1 théâtre)	
Tuesday, 27 th September 2022	NO COURSES – Wallonia-Brussels Federation Day (Fête de la Fédération Wallonie-Bruxelles)	
Thursday, 29th September 2022 (at 6 pm)	Official ceremony marking the beginning of the academic year and graduation announcement	
from Monday, 31 st October to Wednesday, 2 nd November 2022	NO COURSES All Saints (Toussaint)	
Thursday, 3 rd and Friday, 4 th November 2022	NO COURSES	
Friday, 11th November 2022	NO COURSES – Armistice Day	
Tuesday, 6th December 2022	Posting of exam and assessment timetables	
from Monday, 26 th December 2022 to Sunday, 8 th January 2023	NO COURSES – Winter break	
from Monday, 9th January to Tuesday, 31st January 2023	Exams and assessments	

Second part of the academic year: starting on Wednesday, 1st February 2023		
from Monday, 27th February to Sunday, 5th March 2023	NO COURSES Music & Visual Arts admission exams	
Saturday, 25 th March 2023	OPEN DAY	
from Monday, 3 rd April to Sunday, 16 th April 2023	NO COURSES – SPRING BREAK	
Friday, 21st April 2023	Posting of exam and assessment timetables	
Monday, 1st May 2023	NO COURSES - Labour Day (Fête du travail)	
Thursday, 18th and Friday, 19th May 2023	NO COURSES – Ascension	
from Thursday, 22 nd May to Friday, 30 th June 2023	Exams and assessments	
Monday, 29th May 2023	NO COURSES - Pentecost/Whitsun	
Monday, 5th June 2023	NO COURSES - Ducasse de Mons « Doudou »	

Third part of the academic year: starting on Saturday, 1st July 2023		
Monday, 3 rd and Tuesday, 4 th July 2023	Deliberations	
Thursday, 6th July 2023	Results day	
from Monday, 10th July to Sunday, 13th August 2023	NO COURSES – Summer break	
Tuesday, 15th August 2023	NO COURSES – Assumption	
from Wednesday, 16th August to Wednesday, 6th September 2023	Exams and assessments	
Wednesday, 6th and Thursday, 7th September 2023	Deliberations	
Monday, 11th September 2023	Results day	

MONS INTRA-**GARE**

Boulevard Charle

PLACE DES ALLIÉS

Boulevard

sainctelette

Boulevard Gendebein

PLACE LÉOPOLD

ARTOTHÈQUE

SQUARE F.ROOSEVELT

> COLLÉGIALE STE WAUDRU

Rue da h. Ca ande-Triporie



Ruade la cou

PLACE DI MARCHÉ AUX HERBI

PLACE NERVIENNE

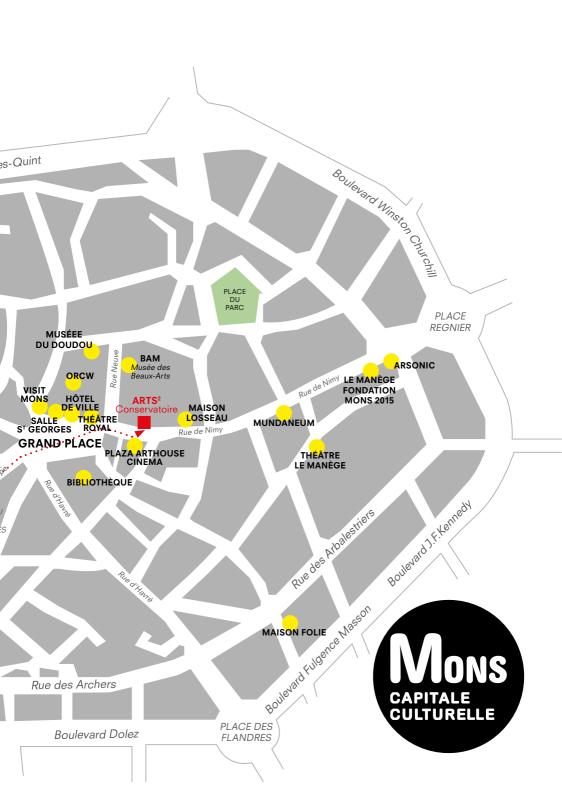
LES ANCIENS **ABATTOIRS** PLACE WCC-BF **JEAN** D'AVESNES

MAISON DU DESIGN ARTS² Carré des arts

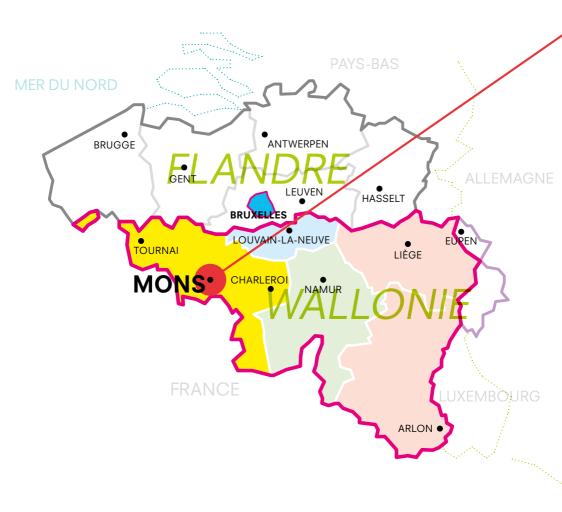
Rue des Arquebusiers

Boulevard Albert-Elisabeth

MONS MEMORIAL MUSEUM







BELGIUM

Capital : Brussels Area : 30 688 km²

Population: 11.507.163



pôle hainuyer

PÔLE HAINUYER



The <u>Pôle hainuyer</u> groups together all the higher education institutions located within the Hainaut province and includes all types of teaching and networks.

It is made up of three universities (UMONS, UCL & ULB), three university colleges (HEH, HELHA & Haute école Condorcet), three art colleges (ARTS², ACT Tournai & ESASLT Tournai), as well as twenty-six adult higher education institutions.

WHAT ARE THE ADVANTAGES ?

Please visit the following web page regularly: www.polehainuver.be/actualites

Libraries are open to all:

ARTS² students, teachers and other members of staff can access the libraries of the Pôle hainuyer institutions by simply showing their card or a certification of enrolment provided by the school.

Je rebondis training course

This training course is **aimed** at first-year (PE1) students who have decided to interrupt their studies, but wish to make the most of the second part ("quadrimestre") of the academic year to bounce back and start afresh...

Did you know?

During the health crisis, the Pôle hainuyer organized the distribution of food baskets to students in need (STUDENT FOOD SERVICE).





This welcome guidebook should help any international - but also, Belgian - student answer questions concerning student life in Mons (sport, culture, public transport, associations...).



Foreign students benefit from free French language courses at the University of Mons (UMONS). They can register at the beginning of each of the two main parts of the academic year. For more information and registration, please contact:





 An information guidebook entitled "L'étudiant en situation de handicap dans l'Enseignement supérieur" (disability in higher education).

What is "inclusive" higher education?

The guidebook highlights the observance of a good code of conduct and the sharing of experiences in regard to the welcoming of and support to disabled students.



Please visit the following web page regularly: www.polehainuyer.be/actualites

IN BRIEF

ARTS² (Arts au carré) is an arts college (ESA, Ecole Supérieure des Arts) which offers artistic higher education over five years, supervised by the Wallonia-Brussels public body WBE Wallonie Bruxelles Enseignement (WBE).



It is part of the <u>Pôle Hainuyer</u>, a higher education hub located within the Hainaut province.



The school is situated in Mons which was Capital of Culture of the Wallonia-Brussels Federation (FWB) and European Capital of Culture in 2015.



It came into existence through the merging, in 2012, of the Conservatoire royal de Mons and the visual and fine arts college ESAPV (Ecole supérieure des arts plastiques et visuels), both of which have a long artistic tradition



ÉCOLE SUPÉRIEURE DES ARTS ACADEMY OF ARTS

CONSERVATOIRE ROYAL 7 rue de Nimy

7 rue de Nimy 7000 Mons (B)

CARRÉ DES ARTS

4a rue des Sœurs Noires 7000 Mons (B)

TÉL+32 (0) 65 475 200 www.artsaucarre.be info@artsaucarre.be













